

Position:	Deaf Education Interpreters
Term:	9-month – Full Time
Classification:	Classified/Non-exempt
Location:	McKinley Elementary
Qualifications:	Missouri Certification as required and other experiences and Expertise as deemed necessary
Supervisory:	No
Reports to:	Building Administrator and Director of Special Services

The educational sign language interpreter provides services to individual students with hearing impairments within the school environment.

General Expectations:

- Supports the mission of Joplin Schools.
- Supports the value of education.
- Complies with the privacy rights of students.
- Safeguards confidential and/or sensitive information.
- Communicates effectively with all the members of the school district and community.
- Provides excellence in customer service both internally and externally.
- Reacts to change productively.
- Keeps abreast of new information, innovative ideas and techniques.
- Maintains accurate records and filing systems for accountability and audit purposes.
- Ensures that all activities conform to district and state guidelines.

Essential Functions:

- Respond to the requests for consultation on students or consults on specific program needs.
- Acts as a resource to school personnel and Student Assistance Teams as they develop and provide appropriate supports and services for students.
- Collaborates with team members to identify and find resources to meet the health, social, and academic needs of students and families.
- Demonstrate a competent level of skills and knowledge in interpreting educational program
- Assist certificated and classified staff in local school districts in implementing the program for students with hearing impairments.
- Provides assistance to the hearing impaired teacher in implementing the educational program for individual children with hearing impairments.

- Works with individual students with hearing impairments and their teachers to develop language, articulation, and academic skills within the school and home environment.
- May assist classroom teachers in understanding the role of the interpreter in issues of students with hearing impairments.
- Maintains records including progress made.
- Demonstrates a competent level of knowledge and skill in American Sign Language, Signing Exact English and/or Conceptual Accuracy Signed English.
- Provides training to local school district instructional aides and students with hearing impairments in the appropriate sign language.
- Demonstrates, manages, and organizes the special materials, equipment, and environment essential to the specialized programs.
- Demonstrates the awareness of own limitations and strengths.
- Demonstrates continued professional growth.
- Demonstrates a successful level of performance in offering specialized programs.
- Performs at an independent level in interpersonal and technical skills.
- Demonstrates and fulfills IEP's as prescribed by hearing impaired teacher.
- Supports and implements policies, regulations, procedures, and administrative directives.
- Submit records, reports, and assignments promptly and efficiently.
- Deal with obstacles and constraints positively.
- Demonstrates the ability to adjust to and use new approaches in the performance of his/her duties.
- Seeks and takes advantage of opportunities for professional growth.
- Maintains dress and appearance appropriate to a professional office setting
- Assists with other responsibilities as assigned by the teacher, Director of Special Services, and Principal.
- Carry out all other duties as assigned.

Physical Demands

An individual who holds this position must have the ability to:

Speak and hear in an environment where numerous conversations and activities may be taking place simultaneously

Move around the classroom

Read handwritten or printed material

Attendance

Regular and consistent attendance is an essential function of this position.

The work conditions and environment described here are representative of those that an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Conditions and Environment

The conditions and environment reflect that of a typical classroom setting.

Note: The statements herein are intended to describe the general nature and level of work being performed by employees, and are not to be construed as an exhaustive list of responsibilities, duties, and skills required of personnel so classified. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the employer.